



TRAVEL APPROVAL FORM

Department: JP 2

Event Name: Texas Justice Court Training Center - Legi

Location: Lubbock

Event Dates: June 2 - June 5, 2024

- Purpose:
- Required Continuing Education/Certification
 - Job Training
 - Other: _____

Name of Attendees:

Jeff Monk _____

Court Decision:
This section to be completed by County Judge's Office

COMMISSIONERS COURT

OCT 23 2023

Approved

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

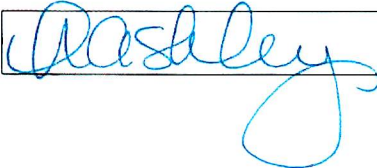
Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:



Approved in CC on 9/11/2023



INVOICE

Jeff Monk (X000153)
247 Elk Dr, Ste 107
Burleson, TX 76028

Transaction Basket: 622
Date: 03/Oct/2023 1:34PM
Page 1 of 1

20 Hour Justice of the Peace Seminar - Lubbock

Location: Overton Hotel Lubbock
Dates: 2024-06-02 - 2024-06-05

Conference Registrations/Cancellations

Cancellation Request Deadline: May/19/2024 12:00 AM

Conference Registration

	\$ 150.00
Subtotal:	<u>\$ 150.00</u>
Total:	<u>\$ 150.00</u>

Grand Total: \$ 150.00

ACCOUNT ACTIVITY:

On Account

Invoice 622-1 (Due Date: May/12/2024)	\$ 150.00
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Total On Account: \$ 150.00

Total Amount Due: \$ 150.00

JEFF MONK
247 ELK DR, STE 107
BURLESON TX 76028

Nikki Ashley

From: Jeff Monk
Sent: Tuesday, October 3, 2023 1:37 PM
To: Nikki Ashley
Subject: FW: 20 Hour Justice of the Peace Seminar - Lubbock Registration Confirmation

From: Texas Justice Court Training Center <noreply@enroll.tjctc.txstate.edu>
Sent: Tuesday, October 3, 2023 1:35 PM
To: Jeff Monk <JMonk@johnsoncountytexas.org>
Subject: 20 Hour Justice of the Peace Seminar - Lubbock Registration Confirmation

You don't often get email from noreply@enroll.tjctc.txstate.edu. [Learn why this is important](#)

**CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.**



This communication serves as verification that you have been successfully registered into the 20 Hour Justice of the Peace Seminar - Lubbock

Jeff Monk
247 Elk Dr, Ste 107
Burleson, TX 76028
USA
(817) 202-295

Jeff Monk is registered in:

20 Hour Justice of the Peace Seminar - Lubbock

Location:	Overton Hotel Lubbock
Conference Dates:	02 Jun 2024 - 05 Jun 2024
Registration Date:	03 Oct 2023

Conference Notes

If you select a hotel room, your arrival date will be June 2nd. If you did not, your arrival date will be June 3rd.

Registration will take place from 3:00 – 5:00 p.m. on Sunday, June 2, 2024 and also 7:00 – 8:00 a.m. on Monday, June 3, 2024. The program will begin at 8:00 a.m. on Monday, June 3rd and go until 12:00 p.m. on Wednesday, June 5th. Breakfast and lunch will be provided on June 3rd and 4th and breakfast will be provided on June 5th.

Meals are for grant-funded seminar participants only. You will be on your own for dinner each night.

Participant Type

Justice of the Peace

Package

Conference Registration

Selected Sessions

Session	Tracks	Location	Date	Time	Speaker
JPCA Welcome + Intro to Resources (CIVIL)		Overton Hotel & Conference Center	03 Jun 2024	08:00 AM - 09:00 AM	
Ethical Approach to the Bench (CIVIL)		Overton Hotel & Conference Center	03 Jun 2024	09:00 AM - 10:00 AM	
Panel Discussion: Working Within Your County (CIVIL)		Overton Hotel & Conference Center	03 Jun 2024	10:00 AM - 12:00 PM	
Trauma-Informed Courts (CIVIL)		Overton Hotel & Conference Center	05 Jun 2024	08:00 AM - 10:00 AM	
Procedural Fairness: Equal Access to Justice (CIVIL)		Overton Hotel & Conference Center	05 Jun 2024	10:00 AM - 12:00 PM	

Note that additional session selection and/or completing a participant questionnaire may be required To register for individual sessions or complete your participant questionnaire, please log in at [20 Hour Justice of the Peace Seminar - Lubbock registration site](#) using your Texas Justice Court Training Center credentials previously sent in another email. This message has been sent to you by noreply@enroll.tjctc.txstate.edu